

A large, stylized graphic of a hand in shades of blue, with fingers spread, positioned in the upper left and center of the page. The hand is composed of several overlapping, semi-transparent layers, creating a sense of depth and movement. The background is a solid, dark blue color.

AUDITOR POLICY



Evangelical Council
For Abuse Prevention



Auditor Policy

Summary: The ECAP Auditor is an essential part of the Accreditation Program. The Auditor's role is to validate that an organization's Child Safety Program is compliant to ECAP Standards. Two qualified auditors form a standard validation team which conducts organizational accreditation compliance audits annually. This audit process includes both a "Remote Audit" and an on-site "Validation Visit." The ECAP Auditors are tasked with conducting this audit with the utmost integrity and transparency and to provide a written report of their findings to the ECAP Board of Directors and ECAP Council.

Process (see [Auditor Onboarding Guide](#) for additional detail)

- Application and government issued ID verification
- Contractual agreements
- Screening, including (see [Auditor Screening Policy & Procedures](#)):
 - Interview (see [ECAP Worker Screening questionnaire](#))
 - Three References with Recent Knowledge of Candidate (last three years)
 - Background check and sex offender registry check (within 12 months of service)
- Training (basic and advanced). See "[Auditor Training Policy & Procedures](#)"
- [Every 2 years and included in the Auditor agreement]
- Agree to the ECAP [Code of Conduct](#), [Statement of Faith](#), [Code of Ethics](#), and [Conflict of Interest policy](#).
- This includes confidentiality, values, ethics, absence of conflict of interest, code of conduct and anything that would compromise the validity of the visit or evaluation.
- [Every 2 years and included in contractor agreement] Background check conducted by ECAP - No convictions of any sexual abuse or offense

Requirements

1. Minimum age of 25 years old and minimum of five years of experience working with children or youth.
2. Must be an employee or member in good standing of an accredited ECAP organization (Charter members will populate early validation teams and Council). Alternates for use in initial roll out of ECAP accreditation program include:
 - ECAP Charter Member

Validation Team Requirements & Responsibilities

- ECAP expert panel member
- Accreditation development committee
- Legal review team
- Accepted/approved beta test organization employee or children's / youth staff
- ACSI employee or employee of member school in good standing

Policies

1. Team members must not be spouses or relatives serving together or have relatives in the organization or program being evaluated.
2. Team members should not be associated or affiliated with the same organization.